**SUBMISSION INSTRUCTIONS**

Use the included PowerPoint template to put together your presentation. You may also opt to include any additional documentation or reports that you feel would help the judging team gain a better understanding of your submission. If you are intending to include any additional documents, please be sure to reference them in the Appendix section of your presentation.

To submit, have your team leader include all attachments and send an email to [osuchsi@okstate.edu](mailto:osuchsi@okstate.edu). Be sure to identify the name of your team in the email.

The deadline for submission is 11:59 PM, on Sunday, March 24, 2019. Only one submission is allowed per team.

The top 6 teams selected to present on the Awards Ceremony will be notified by email on Wednesday, March 27th. A panel of judges will view the presentations and identify the winners at the ceremony. Winning teams will be recognized at the end of the event.